

PTO Agenda - May 11, 2026

In Attendance: Taylor Pullen, Sylvia Ferrando, Cat Kirkham, Maggie Swartzendruber, Chris McCormick, Kara Kitzrow, Terra McCracken, Reina Pike, Brandie Lofton, Nichole Amies, Maya Rodriguez, Rachel Harris, Jamie Lindermann

★ Treasurer Report - Cat

- **East:** Starting Balance: \$18,384.32 ; Ending Balance: \$16,013.17
 - **FIELD TRIP FUND BALANCES:**
 - K \$665.05
 - 1st \$267.05
 - 2nd \$669
 - DLC \$500
- **West:** Starting Balance: \$13,630.76 ; Ending Balance: \$12,670.10
 - **FIELD TRIP FUND BALANCES:**
 - 3rd \$1500
 - 4th \$1500
 - Tie Dye supplies Request
 - 5th \$1500
 - SPED \$324.11

★ Voting for President

- Candidates
 - Kara Kitzrow
- Kara Kitzrow was voted in as President with a 10-0 vote

★ Kindergarten Round-up T-shirts

- Next year order more smalls and mediums to be more inclusive of sizes, not many XS needed

★ Field Trip Funds Request (All requests should be emailed to sutherlinpto@gmail.com at least 2 weeks in advance)

- Movie theater is able to send invoices via email to Cat
- Popsicles for Kindergarten park field trip- date TBD

★ Reimbursement Distribution vs Volunteering

- How can we keep it equitable for each teacher to receive funds?
- Breaking events into smaller volunteer opportunities to allow for more volunteers
- Start each teacher with \$150, volunteer for one event and have another reimbursement for \$100. Reimbursement capped at \$250.

★ West Scholarship

- Scholarship applications and scorecards were sent out today
- Scores are due by the 22nd to be presented at Awards Night on May 27th

★ Setting event dates/locations ASAP

- no changes after they are set

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★ 5th Grade Promotion- June 8th

- Cakes were ordered for pickup June 7th
- They need plates, forks, and napkins

★ T-shirt Design Contest

- Vote on winners

★ Talent Show 5/21 6-8PM

- West staff have volunteered - Maya will coordinate
- Miguel will drop off tablets
- Concessions- Maya will be picking them up from Winco

★ School Supply Order

- Sent to RSD 5/4
 - Taylor is contact person for supplies

★ School Supply Fee/Donation Drive

- \$15 supply fee per student
- Set it up on School Pay, PTO website
- Allow parents to donate more if they're able to help cover others
- Donation letters for businesses need to be sent out
- Thank you note needs to be sent to businesses that donated last year

★ Fun Run

- Balloons- need to get a helium tank or balloons filled. Theresa is going to let us know by Wednesday if she can supply balloons. Otherwise we will order Thursday and pick up Friday.
- Otter pops- we need start to freezing them asap. Maya will get them from Winco and deliver Wednesday.
- Every student who brings donations back gets a ticket, 5 extra tickets for raising \$50+

★ SCHOOL UPDATES

- East - Mrs. McCormick
 - Mid-April there was 3 staff attend RTI Conference
 - 47 students at Kinder Round-Up
 - Coastal chick tour
 - 1st grade went to SHS woodshop to make bird houses
 - 2nd grade went on field trip and had student of the month
 - National Principal's Day- Ms. Pike was spoiled!
 - Teacher Appreciation Week was May 4-8th, lots of goodies throughout the week
 - Garden is growing, peas and strawberries are ready for picking, blueberries are getting close
 - Mr. Martz was here to do a walkaround of the school
 - Summer Adventures will be at East

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- West - Mrs. Linderman (Still in need of a West Teacher Rep)
 - West is under construction on the playground
 - TAW last week, lots of goodies for the teachers
 - 5th graders took a cart around for teachers for TAW
 - Outdoor school for 5th graders, first half of the day at West working through water pollution problems. Afternoons were spent at Plat I, Cooper Creek, and Ford's Pond. Students then gave presentations for their peers.
 - Awards for attendance every Monday
 - Principal Appreciation Day- Mrs. Eliaers was serenaded by students
 - Office Manager Appreciation Day
 - State testing is almost complete!

★ OPEN FLOOR

- Reina- Student of the month, wants to celebrate with a pizza lunch for all the SOTM winners at the end of the year
- Sylvia was presented a 'Thank You' card and 'Mom Survival Kit' for her service on the PTO.
- Brandie would like chalk, bubbles, and Otter Pops for Field Day.

This was the last meeting of the school year, we will meet again in the Fall!

Thank you to all that attended!!